



COMANCHE NATION HIGHER EDUCATION

Student Request to Share Information & FERPA Waiver

Your educational records are confidential, protected by the Family Educational Rights and Privacy Act (FERPA). We cannot release this information to anyone other than you without your written authorization. This form is designed to allow you to authorize us to release information to the person(s) or organization(s) designated below.

Student Name (Please print) CDIB #

I understand that the Family Educational Rights and Privacy Act of 1974 as amended (FERPA) protects the privacy of my student educational and financial records and limits access to the information contained in those records. (Initial here)

- I authorize CNHE to release any or all of my educational and financial records to the individual(s)/organization(s) listed below. OR I authorize CNHE to release only the following information:

(i.e. grades, transcript, enrollment/attendance records, accounting and financial aid information, results of disciplinary proceedings)

Parents, guardians, or family members to whom my records may be released (These individuals will be required to provide proof of identification before information can be released):

Name: Relationship to Student: Last 4 digits of SS#: Date of birth: Address & Telephone #:

Name: Relationship to Student: Last 4 digits of SS#: Date of birth: Address & Telephone #:

Other person(s), agency(ies), institution(s) or organization(s) to whom my records may be released (Please include name of organization and contact person, address, and telephone number):

I understand that:

- 1. I have the right not to consent to the release of my educational and financial records;
2. This consent shall remain in effect until I submit a written request to cancel this authorization.
3. This form must be renewed yearly.

Date Student's Signature

Print Name of Student

For this form to be validated for CNHE use, it must be completed and sent to the Higher Education department. By mail: Comanche Nation Higher Education P.O. Box 908 Lawton, OK 73502 In person: Comanche Nation Education Center 1608 S.W. 9th Street Lawton, OK 73502

Email: highered@comanchenation.com

For official use only: Received and logged by CNHE (staff initial and date):