



Request for Proposals
Consultant Pharmacist

Proposal Due Date:
August 9, 2024

Issued by:
Comanche Nation
Lawton, Oklahoma

Introduction

The Comanche Nation invites proposals for interested parties to contract with the Nation to be a Consultant Pharmacist for the Edith Kassanavoid Gordon Assisted Living Center for the Comanche Nation.

Scope of Work to be Performed

The Contractor will be responsible for reviewing each resident's medication at least quarterly and as needed according to the resident's medical needs. The contractor will report, in writing, any irregularity identified to the Facility Administrator, Medical Director, Nurses and where appropriate, the resident's physician. Submit, quarterly written reports to the Facility Admin on the status of the pharmaceutical service and nursing staff performance related to medication administration and handling of drug orders. Participate in quarterly training in Facility's in-service training program for the nursing staff. Assist in Facility's administrative and medical staff in the development, review, revision and implementation of policy and procedures related to pharmacy services and the safe and effective distribution, control and use of drugs. Assist Facility in the accounting, destruction and reconciliation of unused controlled substances as prescribed by law, rule or regulation. Review and execute physician's prescriptions checking their appropriateness and legality. Provide assistance other medical services such as injections, blood pressure/temperature measurements etc. Keep records of patient history and of all activities regarding heavy medication. Monitor the medication to prevent expiring or deterioration. Comply with all applicable legal rules, regulations and procedure. Review, respond to and participate in federal, state, local and other external inspections of pharmacy related services within the facility. Meet all other responsibilities required of a consultant pharmacist as set forth in federal, state, and local laws, regulations or rules. Must comply with all federal and state privacy and confidentiality laws and regulations. (HIPAA)

Requirements

The Contractor must possess all the necessary qualifications, license and/or certifications required to provide the services specified above. Licenses, certifications and registrations of consultant have never been denied, suspended, revoked, terminated, relinquished under threat of disciplinary action, or restricted in any way.

Proposal Format and Content

1. Cover Page: including Request for Proposal title, due date, name, address, phone number and email address for the submitting candidate.
2. Detailed Estimate
3. References from former or current clients

General Conditions

The Comanche Nation reserves the right to reject any or all proposals received in response to this request, to negotiate with any qualified party, or to cancel in whole or part of this RFP if it is in the best interest of the Comanche Nation. In the event none of the proposals are satisfactory to the Comanche Nation, no selection will be made.

Evaluation

The Comanche Nation will review the qualification and bids of the nominees. In making a selection, the Comanche Nation shall give preference to qualified candidates who:

1. Have minimum three (3) years experience as a Consultant Pharmacist.
2. Can provide all necessary licenses and certifications.
3. Can pass background check

Questions

Questions regarding this RFP may be addressed to Adam K. Red Elk by email:
adam.redelk@comanchenation.com

Instructions for Submission of Proposals

Deadline: Proposals must be submitted by August 9, 2024 at 5:00 p.m.

Proposals must be submitted in a sealed envelope to the Property & Procurement office located at 584 NW Bingo Road, Lawton OK 73507.