



Fair Board Bylaws

Article I: Name

The name of this organization shall be the Comanche Nation Fair Board.

Article II: Purpose

The purpose of the Comanche Nation Fair Board is to organize, oversee, and manage the annual Comanche Nation Fair, promoting community engagement, culture, arts, and education through the event.

Article III: Composition of Board

Section 1: Composition

The Board shall consist of no fewer than seven (7) and no more than nine (9) members. No more than three (3) of these members shall be enrolled members of the Comanche Nation that are not employees of the Nation, one of whom shall be an elder of sixty-two (62) years or older. The remainder of the members shall be employees of the Comanche Nation. These members shall represent a cross-section of the Comanche Nation, including stakeholders from various sectors such as the tribal community, law enforcement, culture, education, and the arts.

Section 2: Eligibility

Board members must be at least eighteen (18) years old. An employee-member of the Board shall forfeit office if their employment with the Nation ends, whether through termination or resignation or otherwise.

Article IV: Term Limits and Elections

Section 1: Term of Office

Board members shall serve terms of two (2) years. A board member may serve up to two (2) consecutive terms, after which they must take a break of at least one year before being eligible to serve again.

Example: Board members who serve 2-year terms and can serve a maximum of two (2) consecutive terms (four (4) years in total). After that, they must step down for at least one year.

Section 2: Staggered Terms



To ensure continuity, the terms will be staggered so that approximately one-third of the board members' terms expire each year. The first term will serve differently to support the staggering terms.

- President and Treasurer for the first election after adoption of these Bylaws will serve a two (2) year term.
- Vice President and Secretary for the first election after adoption of these Bylaws will serve a one (1) year term.
- This will allow us to stagger the terms for the first official election.

Benefits of Term Limits

- - Prevents Board Stagnation: Term limits ensure fresh perspectives and prevent the board from becoming stagnant or dominated by a few individuals.
- - Encourages New Participation: By regularly bringing in new members, the board stays relevant and better represents the diverse needs of the tribal community.
- - Prevents Burnout: Limits help avoid burnout among board members, giving them a chance to step back and recharge.

Section 3: Elections

The first election after adoption of these Bylaws will be held as determined by the Tribal Administrator.

All future elections shall be the Monday after the fair during the clean-up and meal gathering. The current fair board will take nominations from the floor. Board members shall be elected by a majority vote of all persons present.

Section 4: Vacancies

Notification of Vacancy:

- The fair board will formally acknowledge the vacancy, which may occur due to resignation, death, removal or the end of a term without reappointment.
- A special election may be required or a board can appoint a replacement.
- If the vacancy is filled by an appointment, the board may open a nomination process, either internally or publicly, inviting qualified candidates to apply or to be recommended.
- If the board appoints a replacement, it will review the candidates and vote on a replacement. The appointment requires a simple majority vote.
- The person filling the vacancy serves either the remainder of the original term or a full new term.



- Once selected, the new member may need to be confirmed or ratified by the tribal council.

Article V: Duties and Responsibilities of Board Members

Section 1: General Duties

Board members are responsible for the overall governance and strategic direction of the fair. This includes, but is not limited to:

- Developing and approving the annual budget.
- Overseeing the planning, marketing, and execution of the fair.
- Ensuring compliance with legal and regulatory requirements.
- Engaging with sponsors, vendors, and community partners.

Section 2: Attendance

Board members are expected to attend at least one (1) meeting per month or more if needed and actively participate in planning and executing the fair. Failure to meet attendance requirements may result in removal from the board.

Article VI: Officers

Section 1: Officer Positions

The officers of the Board shall include:

- President: The President presides over meetings, sets the agenda, and represents the board in an official capacity.
- Vice President: Assists the President and assumes their duties in the event of absence.
- Secretary: Maintains meeting minutes, official documents, and correspondence.
- Treasurer: Oversees the financial records and reports on the budget.

Section 2: Officer Term Limits

Officers shall serve for a term of two (2) years and may be re-elected for a maximum of two (2) consecutive terms.



Article VII: Meetings

Section 1: Regular Meetings

The board shall meet at least one times per month, with additional meetings as needed. The date, time, and location of regular meetings will be determined by the board.

Section 2: Annual Meeting

An annual meeting shall be held each year on the Monday following the fair for the purpose of electing board members, officers, and conducting other business.

Section 3: Quorum

A quorum for conducting official business shall consist of at least seven (7) of the current board members.

Article VIII: Committees

Section 1: Standing Committees

The Board may establish standing committees as necessary to fulfill the responsibilities of the fair. Examples include:

- Financial Committee: Oversees the budget, sponsorships, and financial planning.
- Planning Committee: Coordinates fair activities, parade, vendors, and entertainment.
- Cultural Committee: Tasked with promoting, preserving, and enhancing cultural activities, values, and heritage. Organize cultural events, festivals, exhibitions, and program that reflects the traditions, arts, and engagement among members.
- Public Relations Committee: Responsible for managing and enhancing the Comanche Nation Fair, events, vendors, cultural activities, advertisement, public statements, social media activity and communication with the local area to build and maintain the Comanche Nation reputation.
- Special Guest Committee: Engages with the celebrity for the fair and all the arrangements of hotel, transportation, meet & greet, parade, and any other items the celebrity may request.
- Security Committee: Implements security measures for fire, medical, emergency management, law enforcement.

Article IX: Removal and Resignation

Section 1: Removal

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Board members may be removed for just cause, including failure to fulfill responsibilities, missing a significant number of meetings, or violating ethical standards. Removal requires a two-thirds vote of the board.

Section 2: Resignation

Any board member may resign by providing written notice to the President or Secretary. The resignation will be effective upon receipt or at a specified later date.

Article X: Amendments to Bylaws

These bylaws may be amended by a two-thirds vote of the Board at any regular or special meeting, provided that the proposed amendments have been distributed to all members at least fourteen (14) days prior to the meeting.

Article XI: Dissolution

In the event of dissolution, all remaining assets of the fair shall remain in the account of the Comanche Nation, and it will be determined by the Comanche Business Committee and Tribal Administrator on how to handle those assets.

Article XII: Conclusion:

These bylaws serve as the governing document for the Comanche Nation Fair Board, ensuring effective and transparent governance, and promoting community involvement in the fair's long-term success.